



## **IMIS Diploma**

**Course Code: NIMIS2**

**Awarding Body: IMIS**

**Duration: 12 Months**

The Institute for the Management of Information Systems (IMIS) is an international professional association devoted to supporting and promoting the profession of information systems management.

### **Introduction**

Information Technology is a field of almost limitless career opportunities, yet the most satisfactory and fulfilling careers are those that have been well planned. IMIS is a UK Accrediting Body that runs its own Examination Syllabus leading towards the IMIS qualification, which is recognised and respected in the field of information systems management around the world.

The Diploma leads to IMIS Licentiate Grade. It continues on from the Foundation Diploma level although access at this level is also available to candidates who comply with the entrance requirements. Completion of the examinations awards a Diploma Certificate and the general standard equates to the National (ONC) Certificate.

### **Course Aims**

The IMIS qualification is structured to provide recognition for all levels of achievement. Combined with the IMIS Syllabus and Continuous Professional Development (CPD) programme, it is designed to support information systems professionals throughout their careers.

The aim of the Diploma is to provide students with:

- ❖ Management of IS: An understanding of business organisations in terms of types and structures, and the information systems needed to enable those business organisations to operate successfully within their environment.
- ❖ Development of IS: The knowledge to enable them to engage in the processes of development, implementation and operation of technology based information systems.
- ❖ Development of IS/Technological Support for IS: An understanding of the technologies and tools that may be used to support those information systems and their development.
- ❖ People Issues: Recognition of the need for professional standards together with the knowledge of legal issues and social responsibilities required in their work as Information Systems professionals. Appropriate transferable skills.

### **Course Market**

There is an increasing need for a new kind of highly computer literate business professional who can take responsibility for developing many day to day business applications using spreadsheets, databases and other rapid application development packages. They also need to be able to help specify new and secure systems, to be able to work confidently with their IT colleagues on a larger scale project, and to understand the business potential for networking and the Internet.

The course is aimed principally at providing a professional qualification for the following markets:

- ❖ young people who want to work with computers and need some entry level education
- ❖ employees wishing to develop their professional skills in information systems.
- ❖ students wishing to achieve a Degree in a flexible and modular basis, at their own convenience and timescale.
- ❖ international students aiming to achieve a world class professional qualification in information systems.

### **Course Structure**

All modules defined within the course structure may be taken individually or collectively to form a Diploma. Each module is designed to introduce the student to the basic elements of information systems practices. The syllabus is based on four themes, which are developed within and across the levels. Concepts, principles, methods and ideas may be introduced at one level and be expanded in a conceptually more demanding next level. Modules may be based predominantly on one theme but of necessity topics will be integrated.

All Six papers must be passed.

D21	Information Systems Practice
D22	Business Fundamentals
D23	Communications And Business Technology
D24	Programming And Web Applications
D25	Business Information Systems
D26	Information Systems Building

### **Duration**

The course duration is for 12 Months Full-time. Home students can study individual modules on a part-time basis, International Students are required to enrol on to the Full-Time course.

## Assessment

The examinations of the IMIS are set and marked externally. All subjects will be assessed by a single 3 hours externally set examination paper.

IMIS examinations are held twice a year in June and December. The following are the latest closing dates for receipt of applications for all syllabuses:

June session	1st April
December session	1st October

There will be no exceptions to these closing dates and there is no late entry facility.

The IMIS has examination centres worldwide which are independent of any Institutions running the programmes. A complete list of examination centres within a candidate's area can be obtained on request from the Secretariat. A selection is available on the IMIS website.

Only registered students may sit for the examinations. Students should be aware of the closing dates for registration and examinations. This information can be obtained from the IMIS office or from the College Examinations Office.

Examination results will be published as follows:

December session	end of February
June session	end of August

These publication dates apply to all results, except where the examination papers have been delayed in transit. Results will be mailed to the address specified by the candidate. IMIS reserves the right to release results to the candidate's place of study without prior permission.

Papers will be marked with one of the following four levels of assessment:

- Fail
- Pass
- Merit
- Distinction

All pass marks are final. A candidate who has received a pass mark will not be allowed to re-sit the examination at a future date in order to improve a mark.

## IMIS Registration

A candidate must be a fully registered member of IMIS from the date their application form is received by the Secretariat. Application forms from candidates whose membership is not paid-up will not be accepted, and IMIS reserves the right to withhold results from any candidate whose membership is allowed to lapse prior to result release.

## Entry Requirements

- Successful completion of the Foundation Diploma level examinations.
- GCSE (or equivalent) with passes in 4 subjects, including Mathematics and English at grades C and above (or equivalent).
- Candidates of 21 years of age and over with two years' work experience relevant to computing or a related field will also be eligible. An employer reference will be required.

## Exemptions

No exemption is granted from any subject in the Diploma examination.

## Progression

The candidates who successfully complete all the modules at the Diploma level will progress on to the Higher Diploma Level.

Candidates will not be allowed to progress to the Higher Diploma until the Diploma level is completed. Many UK Universities, as listed on the IMIS website will consider IMIS Higher Diploma graduates for entry to a final year degree qualification.