



Certificate in Further Education Teaching

City & Guilds 7407 – Stage 1

Course Code: NCG001

The City & Guilds 7407 Certificate in Further Education Teaching is based on the FENTO (Further Education National Training Organisation) Occupational Standards, Stages One and Two. The certificate is designed for full-time and part-time teachers who are practising or starting out in post-16 education and training.

The course is an introduction to teaching skills and allows students to consider the 8 Key Areas of the FENTO standards and the underpinning values of reflective practice and ethics. Provides students with the ability to identify relevant theoretical sources and to critically analyse these to extend their knowledge and understanding.

Course Aims

The course aims to enable serving and new teachers to build their confidence and skills in designing appropriate courses and schemes of work and to teach these effectively.

The course is designed to prepare students for careers in the teaching/training profession. The course aims to enable teacher to teach or train students at Further Education and Higher Education levels.

Course Market

The course is aimed at full-time and part-time practising teachers in the Post-Compulsory Education and Training (PCET) sector, i.e. teaching those aged 16 years or over. This includes those that are employed as teachers or trainers in further, community or adult education and basic skills. It is also suitable for those beginning employment in PCET who have access to the minimum teaching hours, and those working in PCET who deliver vocational learning to groups in a range of teaching situations.

Legislation introduced in 2001 requires that teachers new to further education have the minimum of a Level 4 teaching qualification.

Course Structure

All modules are compulsory

Stage - 1

- 101 - Assessing Learners Needs
- 102 - Session Planning and Teaching
- 103 - Teaching and Learning Activities
- 104 - Select Resources
- 105 - Learner Support
- 106 - Assessment Activity
- 107 - Self Evaluation
- 108 - Observe a Teacher

Duration

This is a 12 week part-time day/evening course . The programme criteria is a minimum of 65 hours for study and practice, minimum study hours excluding tutorial and support time is 45 hours and required teaching practice is 20 hours. The hours stated are the minimum hours required for this course, students must allot self-study hours outside these stated hours

Assessment

- City & Guilds 7407 course is assessed through observed teaching practice and preparation of a portfolio of coursework, which relates to your teaching.
- The assessment for Stage One may be done unit by unit, but learning may be improved if a more integrated approach is taken. The assignments for units 102, 103 and 104 lend themselves to being linked. Assignment 107 also ties in with these units.
- An 80% attendance is required for this course.
- 2 tutor observations and 1 observation by an experienced and qualified subject teacher.
- Coursework is assessed on a Portfolio Base.

Entry Requirements

- Candidates must have at least 20 hours teaching during the programme, access to a workplace-teaching mentor, and be appropriately qualified in their teaching subject .
- Your Curriculum Vitae (CV) and a covering letter outlining your specialist subject area and the level taught at.
- Ideally you should hold a GCSE in English at C, a minimum of IELTS score 5.5 (though a score of 6 is preferred) or an equivalent qualification.

Exemptions

No exemptions granted.

Progression

On completion of this course, depending on the learners' goal, achievement and experience they could progress onto the Stage 2 of the Certificate in Further Education Teaching.